



Housing Provider Name:

REQUEST FOR CHANGES TO INDEXED BENCHMARKS FORM

Please submit form to: Alison Coke, Manager
The Ministry of Municipal Affairs and Housing
Housing Funding & Risk Management Branch
2nd Floor, 777 Bay Street
Toronto, ON M5G 2E5
or
alison.coke@ontario.ca

It is important that you also forward all documentation required to support your request.

Please Note: Indexed benchmark change requests may be submitted by either the housing provider or the Service Manager and both should be copied.

If you have any questions regarding the form, please contact David Stone @ 416-585-6744 or david.stone@ontario.ca .

Housing Provider Legal Name and Mailing Address	Contact Person for Application (Housing Provider or Service Manager)
	Name: Phone: Fax: Email:

Housing Provider Name:

Provider Declaration: (Please note: This Declaration to be completed only if this application is being submitted by the housing provider.)

On behalf of (Legal Name of Provider)

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I am submitting a request to change indexed benchmark(s). I have authority to bind the corporation.

Name (please print)	Position:
Signature	Date

Requested Changes

Fill in the fields where you are requesting a change to an indexed benchmark.

Proposed Changes to Benchmarks (Ontario Regulation 369/11)			
Benchmark Revenues (ss. 7(1))	Current indexed benchmark	Provider requested benchmark	Difference
Indexed Benchmark Revenue for Market Rents (s. 7(2))			
Benchmark Non-Rental Revenue (s. 7(1))			
Indexed Benchmark Vacancy Loss (s. 7(3))			
Indexed Benchmark Operating Costs (ss. 6(1) and 13(1))			
Administration and maintenance			
Insurance			
Bad debt			
Electricity			
Water			
Natural gas			
Oil and other fuel			
Capital reserves			

Housing Provider Name:

Please provide the rationale for your indexed benchmark change request and attach any supporting evidence that can substantiate your rationale. i.e. financial statements, operating budgets and any historical information.

How has the operational circumstance changed for the provider? Please explain.

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What is your rationale for requesting the indexed benchmark change?

List any attachments as background material to clarify and support your request.