



Please use this form to apply for a Building Code Identification Number (BCIN) if you are writing a Building Code examination for the **first** time. You will require a BCIN to apply to schedule a Building Code examination.

Please use this form to apply for a BCIN by postal mail to:

Qualification & Registration Unit  
Building Services Transformation Branch  
Ministry of Municipal Affairs  
16th Floor 777 Bay Street  
Toronto ON M5G 2E5

Applications may also be made on-line at the following address: <http://www.mah.gov.on.ca/Page8591.aspx>

**Please print clearly in block letters.**

1) Applicant Information				
Last Name		First Name		Middle Initial
E-mail Address				
<u>Residence Address</u>				
Street Name			Suite Number	Lot/con
City	Province	Postal Code	Country	
Home Telephone (    )		Business Telephone (    )		
<u>Residential Mailing Address</u> (if different from above)				
Street Name			Suite Number	Lot/con
City	Province	Postal Code	Country	

The Ministry of Municipal Affairs respects your privacy. Personal information that you provide to the Ministry is collected pursuant to section 15.11 of the Building Code Act, 1992 and the Building Code for the purpose of administering and enforcing the Building Code examination program administered by the Ministry. Your personal information may be released by the Ministry to Humber College which administers the Building Code examination program examination scheduling and proctoring for the Ministry. It will be protected in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA). If you have any questions, please refer to FIPPA or contact the Manager of Building Code Operations, Building Services Transformation Branch, 16th Floor, 777 Bay Street, Toronto, ON, M5G 2E5 or call 416-585-6666. This form is subject to change. Please refer to the MMA website for the latest edition.

Last updated: March 26, 2018